

Library Customer Code of Conduct Policy

The Lebanon Public Library is an active resource advocating literacy for the future that provides opportunities for cultural, educational, and personal growth. The library needs to provide an environment that facilitates these opportunities, as well as provide a gathering place to attend programs, to share and discuss books, ideas, and information. To make sure the library has the proper environment to assist patrons, and a suitable work environment for employees, the Lebanon Public Library Board of Trustees has enacted the following rules.

Library Patrons May:

- Utilize the Lebanon Public Library's materials, resources, services, and programs.

Library Patrons May Not:

- disturb or annoy other customers or staff.
- physically contact library staff or patrons in a manner that may be deemed harmful or inappropriate.
- use offensive language or display or disseminate any materials harmful to minors as set forth in IC 35-49-3-3.
- harass, intimidate, or discriminate against any member of the library staff or any other patron.
- exercise unauthorized control of library materials or property, or damage or deface any library materials or property.
- bring an animal into the library with the exception of those animals needed to assist owners or those animals that are taking part in a library program.
- solicit other patrons or staff on library property.
- offend other patrons or staff by failing to maintain reasonable personal hygiene.
- soil library materials and properties, loiter in the public restrooms, or use the public restrooms for inappropriate behavior, including shaving, bathing, or laundering clothing. Library patrons must wear shoes and shirts.
- not sleep on library premises.
- leave children who require supervision unattended.
- loiter on Library premises.
- smoke, drink alcohol, or consume illegal or intoxicating substances on the library premises.

Inappropriate behavior as outlined in the above rules or the commission of any crime on library property will have the following consequences; the patron shall be asked to leave the library immediately. Depending on the severity of the offense, patrons shall then be barred from the library premises for a period of 1 week, 1 month, 3 months or permanently. Multiple infractions will result in longer periods of restriction from the premises. Consequences for severe or repeated violations of this Code of Conduct may differ if so designated by the Director. The decision to bar a patron from library premises shall be made by the Director or a person designated by the Director. To enforce these rules, the Library staff is authorized to call on the assistance of the police or a security guard or take any measures reasonably appropriate and necessary.

If the police should become involved, the matters could result in referral to the Boone County Prosecutor's Office for adults or young adults, or the Boone County Juvenile Court for those under the age of 18. Subsequent criminal charges could be filed by the proper authorities for repeated or flagrant violations of this policy.